



American Horticultural Therapy Association.

AHTA Internship Hours

Direct client services:

1. Direct client hours: _____
2. Documentation: _____
3. Program planning/preparation: _____
4. Client meeting: _____
5. Supervision meetings: _____
6. Non-supervision meeting: _____

Total: _____

Non-direct client services:

1. Non-client meetings: _____
2. Special projects: _____
3. In-service: _____
4. Registration preparation: _____

Total: _____

Horticulture services:

1. Garden, landscape, or greenhouse: _____
2. Horticulture education: _____
3. Maintenance: _____
4. Program supply and material: _____

Total: _____

Total accumulated hours: _____

Intern

Date

Description of categories:

Direct client services

- Direct client hours – hours providing horticultural therapy services to clients in a group or one-to-one.
- Documentation – documentation specific to a client activity, example progress notes, treatment plan.
- Program planning/preparation – planning and preparation for specific client interventions and/or groups.
- Client meeting – client assessment, multi-disciplinary team meetings, case conference.
- Supervision meetings – observed client groups and/or one-to-ones and supervision hours.
- Non-supervision meetings – when intern observes other disciplines conducting client groups.

Non-direct client services

- Non-client meetings – staff meetings, committee meetings, in-services.
- Special projects – both short and long-term projects and case study hours. Also include hours intern provides services to staff such as an in-service about the horticultural therapy program.
- Registration preparation – preparation of materials for submission of the AHTA professional registration application packet.

Horticulture services

- Garden, landscape, or greenhouse – direct preparation, planning, design, construction, implementation of horticulture structures and/or facilities.
- Horticulture education – educational opportunities related to horticulture topics, plants, techniques, pest management.
- Maintenance – direct plant, garden, greenhouse, landscape maintenance, and pest management.
- Program supply and material – ordering supplies and materials.